



## Dermatology Associates of Coastal Carolina Notice of Non-Discrimination

Dermatology Associates of Coastal Carolina complies with applicable Federal civil rights laws and does not discriminate, exclude, or treat people differently on the basis of race, color, national origin, age, disability, or sex.

- Dermatology Associates of Coastal Carolina provides free aids and services to people with disabilities to communicate effectively with our practice such as:
  - Qualified sign language interpreters
  - Written Information in other formats (large print, audio, other formats)
- Dermatology Associates of Coastal Carolina provides free aids and services to people whose primary language is not English, such as:
  - Qualified Interpreters
  - Information written in other languages

If you need any of these services, please contact a member of our staff so that we can help make the appropriate arrangements. A list of all offices and phone numbers can be found on our website [www.newbernderm.com](http://www.newbernderm.com)

If you believe that Dermatology Associates of Coastal Carolina has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with the Dermatology Associates of Coastal Carolina Office Manager. You can file a grievance in person, by mail, fax, or email. If you need help filing a grievance, the Office Manager is available to help you.

<b><u>Address:</u></b>	<b><u>Fax Number:</u></b>	<b><u>Phone:</u></b>	<b><u>Office Manager's Email:</u></b>
2115 Neuse Blvd New Bern, NC 28560	252-633-6016	252-633-4461	Stacylocklear@newbernderm.com

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at [www.hhs.gov/ocr/privacy/hipaa/complaints/index.html](http://www.hhs.gov/ocr/privacy/hipaa/complaints/index.html) or by mail or phone at:

U.S. Department of Health and Human Services

Office for Civil Rights

Centralized Case Management Operations

200 Independence Ave., S.W.

Suite 515F, HHH Building

Washington, D.C. 20201

Customer Response Center: (800) 368-1019 Fax: (202) 619-3818 TDD: (800) 537-7697

Email: [ocrmail@hhs.gov](mailto:ocrmail@hhs.gov)

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